

## NEW STATEMENTS ARE ON THE WAY

Our current statements provide you with a balance brought forward, meaning you can't see any details of past due invoices.

From the first invoicing period after 22 November 2021 your customer statements will look a little different.\*

You'll be able to see:

- All unpaid invoices (current and overdue)
- Credits that haven't been allocated to an invoice
- Invoice due date listed next to the invoice
- Your payment dates at the top of the statement
- Invoices listed from newest to oldest.

If you electronically integrate your statements with a third party financial accounting system, **please send this update to your accountant or book keeper** to ensure they are aware of upcoming changes and that there will be no disruption to your business.

\* Please note that statements may vary due to final system changes

### IMPORTANT!



While these changes bring our customer statements in line with industry best practise, we appreciate that this is something new for our retail partners to get used to.

To help make it easy to see the key differences, we've included a detailed explanation below.

## ACCOUNT STATEMENT

Balance		Overdue	Due by:	Due by:	Due by:	Due on/after:
17/09/2021			20/09/2021	21/09/2021		
9,320.49	0.00	8,320.49	1,000.00	0.00	0.00	
Date	Reference	Description	Due	Debit	Credit	Balance
<b>Opening</b>						
18/08/2021	TLC-112121	Liquor	21/09/2021	1,000.00	0.00	
17/06/2021	TLC-207105	Liquor	20/09/2021	2,384.27	0.00	
11/06/2021	TLC-205610	Liquor	20/09/2021	3,227.04	0.00	
04/08/2021	TLC-203571	Liquor	20/09/2021	2,709.18	0.00	
<b>Closing</b>						<b>9,320.49</b>

The new 'Open Items Customer Statement' is run on the same day and in the same statement cycle as you have today, but will list all outstanding invoices instead of a balance carried forward, for any period.

The statement will be emailed and placed on existing portals – in the same way you access it today. It has a number of new benefits for retailers including:

- To quickly locate the payment summary it's been moved to the top
- All current and overdue invoices are visible and includes details of their due date, listed from newest to oldest



### IMPORTANT!

- This statement is GST inclusive and does not separately split out GST
- This statement does not replace and is not to be used as a tax invoice

### WHO CAN I CONTACT?

For more information or support regarding the new statements please contact your Credit team via email .

[NZcredit@tasmanliquor.co.nz](mailto:NZcredit@tasmanliquor.co.nz)

OR call 0800 10 8000

### CREDIT DEPARTMENT CONTACTS

[NZcredit@tasmanliquor.co.nz](mailto:NZcredit@tasmanliquor.co.nz)

